

## Step-by-Step Process for Gym Application, Payments and Renewals at Taree Old Bar Surf Life Saving Club (TOBSLSC)

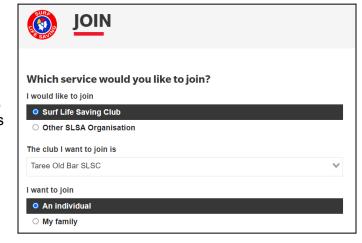
## **Step 1: Complete Surf Life Saving Membership**

• **New Members:** Register as a member of the Taree Old Bar Surf Life Saving Club via Surf Life Saving (SLS) Members Portal.



#### https://members.sls.com.au/members/join/member-join

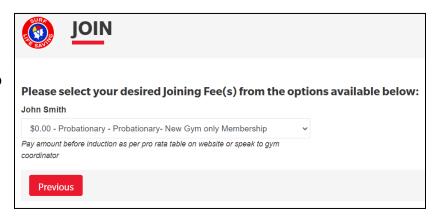
- Navigate to the portal and follow the instructions to complete your membership.
- Existing Members: Ensure your SLS Members Portal membership is active and up-to-date.
  - If changing to gym membership, make payment via the payments screen
  - If renewing your membership navigate to payment page and make payment as per pro-rata amount for your renewal month in step 4 below - contact



- gym@tareeoldbarsurfclub.com.au if you have any questions.
- Skip to Step 4: Pay Pro Rata Gym Fee if you are a renewing or existing member

# Step 2: Become a Probationary Gym Member

 During sign up select probationary gym membership through the portal, select Probationary - New Gym only Membership \$0.00





### **Step 3: Create a Member Portal Account**

Once registration is confirmed, access the SLS member portal or use the link in your registration email

#### https://members.sls.com.au/members

- Create an account or log in if you already have one.
- Complete any additional personal details required for gym membership if prompted.

See supporting guide for further instructions: <u>2.1 – Creating a Members Area Account - Members Area User Guide - 1</u>

#### Step 4: Pay Pro Rata Gym Fee

Refer to the Pro Rata Fee Table (based on sign-up month) to determine the correct fee:

Sign Up or Renewal Month	Membership Amount
October (12 Months)	250
November	230
December	210
January	190
February	170
March	150
April	130
May	110
June	90
July	80
August	70
September	70



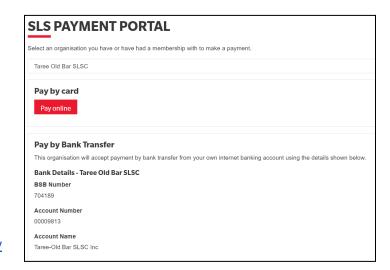
#### **PAYMENT OPTIONS**

#### **SLS Members Payment Portal:**

Access the Payments Screen in the member portal



https://members.sls.com.au/members/pay

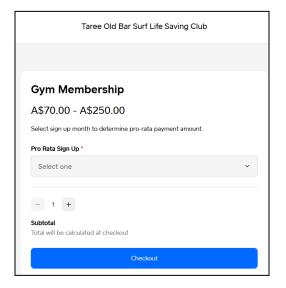


## Square website payment:

Taree Old Bar Surf Club Square Website (please include your name and details at checkout)



https://square.link/u/tFs9YBrl?src=sheet



#### Or pay by direct deposit

Account Name: Taree-Old Bar SLSC Inc

BSB: 704189

Account Number: 00009813

Please save a proof of payment (e.g. receipt or screenshot).



#### **Step 5: Submit Proof of Payment**

 Email or submit proof of payment to the Gym Coordinator before induction date: <u>gym@tareeoldbarsurfclub.com.au</u>

#### **Step 6: Complete Gym Induction Documents**

Found on website: tareeoldbarsurfclub.com.au/gym and scroll down to guidelines



 Bring with you to induction or email with proof of payment to: <u>gym@tareeoldbarsurfclub.com.au</u>

#### **Step 7: Attend Induction**

- The Gym Coordinator will schedule your induction session at the TOBSLSC gym.
- Attend the induction to:
  - Learn gym policies, safety procedures, and equipment usage.
  - Receive your access FOB upon completion of the induction.

#### Step 8: Maintain Membership

 Annual Renewal: Gym membership must be renewed by October 31st each year, current 24/25 season price is \$250 for the full 12 month renewal.

## SLS Members Area - My Memberships - go to Renew

- Reminders will be sent to ensure timely renewal.
- Non-Renewal Consequences:
  - Failure to renew by the deadline will result in the deactivation of your gym FOB.





Ensure all steps are completed sequentially to avoid delays in access to the gym. Please contact the Gym Coordinator for assistance or inquiries at any step of the process: gym@tareeoldbarsurfclub.com.au

We hope you enjoy working out in our Surf Club volunteer run community gym!